



# OKLAHOMA TAX COMMISSION

STATE OF OKLAHOMA

STEVE BURRAGE, Chairman

DAWN CASH, Vice Chairman

THOMAS E. KEMP, JR., Secretary-Member

2501 NORTH LINCOLN BLVD.  
OKLAHOMA CITY, OK 73194-0001

## AGENDA

### OKLAHOMA TAX COMMISSION REGULAR MEETING

March 16, 2017

1:30 P.M.

1. Convene—Notice of Meeting Posted 1:30 P.M., March 15, 2017.
2. Approval of minutes of the commission meeting dated March 14, 2017.
3. Executive Directors Report:
  - a. Authorization for the following vacancies:
    - 2652 Auditor, Level II – Account Maintenance Division
    - 2653 Executive Secretary – Administration Division
    - 2654 Revenue Administrator II – Central Processing Division
    - 2655 Auditor, Level II – Compliance Division
    - 2657 Taxpayer Services Representative, Level I – Taxpayer Assistance Division
    - 2658 Taxpayer Services Representative, Level I – Taxpayer Assistance Division
    - 2659 Taxpayer Services Representative, Level I – Taxpayer Assistance Division
    - 2660 Taxpayer Services Representative, Level I – Taxpayer Assistance Division
    - 2661 Taxpayer Services Representative, Level I – Taxpayer Assistance Division
  - b. Authorization for the following salary adjustment:
    - 2656 Tax Policy Analyst IV – Tax Policy Division
4. Proposed Executive Session to consider confidential taxpayer matters and proceedings. Executive Session authorized by 25 O.S. § 307 (B)(7).
  - a. **Waiver of Penalty and Interest; Abatement Requests; Requests for Spousal Relief; Other Taxpayer and Division Request:**

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5. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session.
6. Discussion and possible action regarding the application from the Nature Conservancy of Oklahoma for special license plate.
7. Discussion and possible approval of notification to Secretary Preston Doerflinger of proposed agency expenses.
8. Report from Tax Policy and Research Division.
9. Other division reports.
10. New business.
11. Adjournment.