



# OKLAHOMA TAX COMMISSION

STATE OF OKLAHOMA

**STEVE BURRAGE**, Chairman

**CLARK JOLLEY**, Vice Chairman

**THOMAS E. KEMP, JR.**, Secretary-Member

**2501 NORTH LINCOLN BLVD.**

**OKLAHOMA CITY, OK 73194-0001**

## *AGENDA*

### ***OKLAHOMA TAX COMMISSION REGULAR MEETING***

***November 27, 2018***

***1:30 P.M.***

1. Convene—Notice of Meeting Posted 1:30 P.M., November 26, 2018.
2. Approval of minutes of the commission meetings dated November 15 and 20, 2018.
3. Executive Director's Report; Personnel transactions:
  - a. Authorization for the following vacancies:
    - 3205 Auditor, LVL I-Compliance Division
    - 3206 Auditor, LVL I-Compliance Division
    - 3207 Auditor, LVL I-Compliance Division
    - 3208 Auditor, LVL I-Compliance Division
    - 3209 Auditor, LVL II-Compliance Division
    - 3210 Auditor, LVL II-Compliance Division
    - 3211 Auditor, LVL II-Compliance Division
    - 3212 Auditor, LVL IV-Compliance Division
    - 3213 CPA-Compliance Division
    - 3214 CPA-Compliance Division
    - 3215 CPA-Compliance Division
    - 3216 CPA-Compliance Division
    - 3217 CPA-Compliance Division
    - 3218 CPA-Compliance Division
    - 3219 CPA-Compliance Division
    - 3220 Revenue Compliance Officer, LVL I-Compliance Division
    - 3221 Revenue Compliance Examiner, LVL II-Compliance Division
    - 3222 Revenue Compliance Examiner, LVL II-Compliance Division
    - 3223 Revenue Administrator, LVL II-Compliance Division
    - 3224 Revenue Administrator, LVL II-Compliance Division
    - 3226 Material Management Specialist, LVL I-Motor Vehicle Division
    - 3227 Taxpayer Service Representative, LVL I- Motor Vehicle Division
    - 3228 Revenue Unit Manager, LVL I-Headquarters Division
    - 3229 Auditor, LVL I-Account Maintenance Division
    - 3230 Tax Document Examiner, LVL II-Central Processing Division
    - 3231 Optical Imaging Specialist, LVL III- Central Processing Division
  - b. Authorization for the following Career Progressions:
    - 3225 Auditor, LVL II-Compliance Division

4. Proposed Executive Session to consider confidential taxpayer matters and proceedings. Executive Session authorized by 25 O.S. § 307 (B)(7).
  - a. **Waiver of Penalty and Interest; Abatement Requests; Requests for Spousal Relief; Other Taxpayer and Division Request:**

P-18-031	18-1034739	18-1024650	1183183
P-18-119-K	18-1071425	1035492	1045000
  - b. **Request for En Banc Argument:**  
CR-17-026-H
5. Reconvene in Open Session – Recommendations and votes on matters considered in Executive Session.
6. Discussion and possible approval of notification to Secretary of Finance, Administration and Information Technology of proposed agency expenses.
7. Discussion and possible approval of Equalization/Excise Board appointment for Bobby Cleveland replacing Waldo Blanton, Cleveland County, Oklahoma.
8. Discussion of the General Counsel position.
9. Report from Tax Policy and Research Division.
10. Other division report.
11. New business.
12. Adjournment.