

OKLAHOMA TAX COMMISSION REGULAR MEETING MINUTES
May 10, 2022

1. The regularly scheduled meeting of the Oklahoma Tax Commission convened at 1:30 p.m., on the above date. Notice of said meeting was posted on December 9, 2021; and the agenda therefor was posted online from and after 1:30 p.m. on May 9, 2022. Chairman Paulk declared the presence of a quorum.

Persons in attendance: Chairman Paulk, Vice-Chairman Wood, Secretary-Member Prater, Marie Schuble, Counsel to the Commissioners, Doug Linehan, Executive Director and Elizabeth Field, General Counsel.

GUESTS: Joe Hapgood

2. READING OF MINUTES – Secretary-Member Prater moved that the Commission approve the minutes of the regular commission meeting on May 3, 2022. Vice-Chairman Wood seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
3. Doug Linehan, Executive Director, advised the Commissioners regarding:
 - Service Oklahoma meeting with Steve Harpe and Jay Doyle.
 - Service Oklahoma funding.
4. Vice-Chairman Wood moved that the Commission approve the notification to Cabinet Secretary for the proposed agency expenses dated May 10, 2022 specified below and attached in electronic folder to Minutes with executed Proposed Expense Request. Secretary-Member Prater seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
 - Purchase Requisition No. 6950012180, FY23 lease renewal of 38,550 NUSF office, warehouse and printshop space, located at 511 NE 31st Street, OKC, \$212,025.12.
 - Purchase Requisition No. 6950012186, FY23 renewal for FICA Savings Billing, \$60,000.00.
 - Purchase Requisition No. 6950012190, FY23 renewal of Worker's Compensation Insurance, \$181,579.00.
 - Purchase Requisition No. 6950012194, FY23 renewal of reimbursement of benefits paid to Employment Security Commission, \$76,000.00.
 - Purchase Requisition No. 6950012196, FY23 shredding of confidential documents in compliance with IRS guidelines, \$40,000.00.
 - Purchase Requisition No. 6950012197, FY23 renewal of vehicles leased from OMES Fleet Management, \$33,420.00.
 - Purchase Requisition No. 6950012216, FY23 copy paper for printing/copy center in CPD, \$72,946.00.
5. Secretary-Member Prater moved that the Commission deny the application submitted on behalf of the City of Enid for Quality Event status for The One Christmas Tree Event held from November 26, 2021 through January 6, 2022. Vice-Chairman Wood seconded the

motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

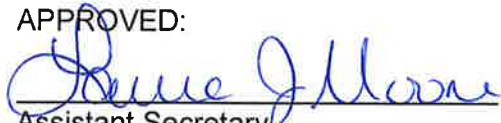
6. Vice-Chairman Wood moved that the Commission approve the Memorandum of Understanding between the U.S. Census Bureau and Oklahoma Tax Commission. Chairman Paulk seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.
7. Secretary-Member Prater moved that the Commission resolve into Executive Session for the purpose of discussing confidential taxpayer matters and proceedings. Vice-Chairman Wood seconded the motion. Chairman, aye; Vice-Chairman, aye; Secretary-Member, aye. The motion was declared adopted.

An executive session was held, after which the Commission returned to open meeting. Executive session minutes were recorded, maintained separately and are confidential pursuant to 25 O.S. § 307(B)(7), (E)(3), and 51 O.S. § 24A.5(1)(b).

8. There was no new business.

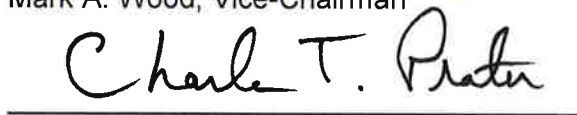
9. The meeting was adjourned.

APPROVED:


Assistant Secretary


Shelly Paulk, Chairman


Mark A. Wood, Vice-Chairman


Charles T. Prater, Secretary-Member